



Overview & Scrutiny Committee December 2006

Report from the Director of Communication & Consultation

For Information

Wards Affected:
ALL

Area & User Consultative Forums – Progress Report

1. Summary

- 1.1. This report outlines key issues and trends across area and user consultative forums, which took place during the second meetings cycle of 2006-07.
- 1.2. Meeting dates and topics for Area Consultative Forums are set out in appendix 1. Meeting dates and topics for User Consultative Forums are set out in appendix 2.
- 1.3. Full minutes of ACF's are located at <http://www.brent.gov.uk/consultation> or can be obtained from the Consultation Team.

2. Recommendations

- 2.1. Issues relating to area and service user consultative forums - to note.
- 2.2. Members of Overview and Scrutiny to consider what would be the most useful content and an appropriate format for this report.

3. Detail

- 3.1. This quarterly report, prepared by Brent Consultation Team, has been used to update members of overview and scrutiny on progress at area and service user consultative forums.
- 3.2. Area and service user consultative forum chairs and lead managers meet quarterly to review progress on the previous cycle of forum meetings. The ACF and SUCF chairs and lead managers meetings are themselves chaired by the

executive member for Human Resources, Diversity, Local Democracy and Consultation, Councillor Alec Castle.

- 3.3 Brent Consultation Team and the 'executive member' will continue to consult with ACF and SUCF chairs and lead managers, to identify issues that they wish to bring to the attention of the Overview and Scrutiny Committee. Such issues will be presented in this report.
- 3.4 Area and service user consultative forums form only part of Brent's corporate consultation framework. Other aspects of the framework include: Brent Citizens' Panel, Consultation Tracker, (the Council's online database of consultations), staff forums and the staff panel, and other ad-hoc consultation projects. Information about these other aspects of consultation, has not previously been included in the current report format.
- 3.5 Members of Overview and Scrutiny may wish to consider a broader remit for this report including updates on wider consultation issues?
- 3.6 At its meeting on Monday 27th November 2006, Brent Council resolved to establish the Brent Youth Parliament. The establishment of the youth parliament has necessitated the abolition of Children and Youth service user consultative forums. Progress updates on the Children and Youth forums would have been provided previously in this report.
- 3.7 Members of Overview and Scrutiny may wish to consider whether the chair and vice chair of the Youth Parliament be included in the SUCF chairs and lead managers meetings in order that progress on the Youth Parliament be included in this report?

Contact Officers

Toni McConville
Director of Communication and Consultation.

For further information contact Owen Thomson on 020 8937 1055.

Appendix 1 - Area Consultative Forums

Quarterly Report extract – September 2006 to October 2006

1. Kilburn & Kensal ACF

Wards: Brondesbury Park, Kilburn, Queens Park, Mapesbury

Chair: Councillor Rob Pagnamenta **Vice Chair:** Councillor Mary Arnold

Date	19/9/06	Topics
Attendance	67	Main item: New Refuse Contract and recycling update
Venue	Queens Park Community School	Info / Updates: Tiverton Centre, Queens Park station development new brief, KS Zone August Bank Holiday parking consultation, Fire Prevention in Brent

Date of next meeting: 16 January 2007

2. Harlesden ACF

Wards: Harlesden, Kensal Green, Stonebridge

Chair: Councillor James Powney **Vice Chair:** Cllr Janice Long

Date	3/10/06	Topics
Attendance	75	Main item: Health Decisions Together – update by North West London Hospital Trust
Venue	All Souls Church Hall	Info / Updates: Brent Primary Care Trust budget update, Church End Regeneration, Willesden Sports Centre re-opening

Date of next meeting: 23 January 2007

3. Willesden ACF

Wards: Dollis Hill, Dudden Hill, Welsh Harp, Willesden

Chair: Councillor Gavin Sneddon **Vice Chair:** Councillor Lesley Jones

Date	10/10/06	Topics
Attendance	56	Main item: Pest Control and Dumped Rubbish
Venue	College of NW London	Info / Updates: Brent Primary Care Trust budget update, Church End Regeneration, Willesden Sports Centre re-opening, Wembley Developments

Date of next meeting: 30 January 2007

4. Kingsbury & Kenton ACF

Wards: Barnhill, Fryent, Kenton, Queensbury

Chair: Councillor Atiq Malik

Vice Chair: Councillor Ruth Moher

Date	18/10/06	Topics
Attendance	95	Main item: Wembley Stadium and re-shaping of Wembley
Venue	Kingsbury High School	Info / Updates: local policing issues, Brent Association for Voluntary Action (BrAVA), Planning Aid for London, Brent Crime Prevention Design Service, Citizens Advice Bureau, planning updates including Oriental City proposals, Brent Primary Care Trust budget update

Date of next meeting: 6 February 2007

5. Wembley ACF

Wards: Alperton, Northwick Park, Preston, Sudbury, Tokyngton, Wembley Central

Chair: Councillor Alan Mendoza

Vice Chair: Councillor Vijay Shah

Date	25/10/06	Topics
Attendance	79	Main item: Brent Primary Care Trust budget update
Venue	Copland Community School	Info / Updates: Wembley High Road transport issues, Wembley Stadium event day parking, television reception in Wembley, Fire Safety

Date of next meeting: 25 January 2007

Appendix 2 - User Consultative Forums

Quarterly Report extract – September 2006 to November 2006

1. Brent Disabled User Forum

Chair: Councillor Kanta Mistry

Lead Manager: Mike Bibby

Date	6 November	Topics
Attendance	35	Main item: <ul style="list-style-type: none">• Housing Issues• Adaptation & Disability Grant - Need for Housing Services and Social Care / Occupational Therapy to provide more of a seamless service to users.
Venue	Town Hall	

Date of next meeting: 5 February 2007

2. Children's Forum

Chair: Councillor Mary Arnold

Lead Manager: Janet Palmer

Date	Not met in cycle	Topics
Attendance		Main item: Not met in cycle
Venue		

Date of next meeting: tba

3. Youth Matters 2 Forum

Chair: Councillor Hayley Matthews

Lead Manager: Elizabeth Rand-Greaves

Date	3 October 06	Topics
Attendance	50	Main item: <ul style="list-style-type: none">• Youth Opportunity Fund• Youth Parliament Update• NSPCC Pilot Project
Venue	Town Hall	

Date of next meeting: 7 November 2006

3 Voluntary Sector Forum

Chair: Councillor Reg Colwill **Lead Manager:** Mike Bibby

Date	26 September 06	Topics
Attendance	42	Main items: <ul style="list-style-type: none">• Volunteering – presentation from BrAVA regarding a new volunteering service available to organisations in Brent.• Capacity Building Support from SKEIN An organisation providing capacity building training for voluntary and community groups in London.
Venue	Town Hall	

Date of next meeting: 6 December 2006

4 Private Sector Housing Forum

Chair: Councillor Janice Long **Lead Manager:** Perry Singh

Date	15 September 06	Topics
Attendance	168	Main items: <ul style="list-style-type: none">• Information Fair held with partner agencies for tenants, landlords & owner-occupiers
Venue	Town Hall	

Date of next meeting: 13 December 2006

5 Black & Minority Ethnic Forum

Chair: Councillor Daniel Bessong **Lead Manager:** Elizabeth Bryan

Date	18 October 06	Topics
Attendance	27	Main item: <ul style="list-style-type: none">• Teenage Pregnancy and Sexual Health
Venue	Copland School	

Date of next meeting: 29 January 07

6 Pensioner's Forum

Chair: Councillor David Clues **Lead Manager:** Christabel Shawcross

Date	11 September 06	Topics
Attendance	100 -150	Main item: <ul style="list-style-type: none">• Hospital Discharge• Better Government for Older People• Partnership for Older People Projects
Venue	Town Hall	

Date of next meeting: 11 December 2006